



**Minutes of the Monthly CISD Meeting  
Louisiana Department of Public Safety  
Tuesday April 7, 2009**

**Call to Order:**

Greg Speyrer called the meeting to order at 1:30 p.m.

**Member/Guest Sign-in and Introductions:**

**Members (18)**

Dawson Andrews	PSC	Cynthia Hadden	LSU
Mike Asoodeh	SLU	Lata Johnson	SU Law
Lee Bairnsfather	LSUS	Greg Montagnino	Revenue
Doug Bryant	DCRT	Martha O’Hara	OIS
Jim Burgard	UNO	Danny Ragan	OFI
Michael Carl	LSU Ag Center	Michael Riley	DOJ
David Dousay	WLF	Jeya Selvaratnam	DPS
Shannon Duplessis	DSCS	Greg Speyrer	LCTCS
Dave Elder	DOE	Ray Trogolo	DOI

**Guests (3)**

Don Andries	DSS	Mike Gusky	DOA/OIT
Bobby Collins	DOA/OIT		

**Presentation:**

**Dr. Lee Bairnsfather – Assistant Vice Chancellor, Information Technology for LSU Health Sciences Center in Shreveport** provided a presentation regarding the Electronic Health Record for Louisiana initiative.

Lee also introduced Markus Hobgood Director of Computer Services LSU Health Sciences Center in Shreveport and made a motion that he be appointed to the CISD membership. Mike Asoodeh seconded the motion. The motion passed. **Congratulations** Markus...

**OIT Update: (Mike Gusky/Bobby Collins)**

**Mike** gave an update on last week’s big deal on the Conficker Worm. He indicated they had more involvement in private sector than with state government. Of the twelve government entities that showed up on a report only 63 IP addresses were affected apposed to over 1100 in private sector. According to Mike the most recent figures show approximately 10 to 15 million machines were infected and that is a small portion of the Internet in terms of actual infections. In terms of state government we came out well.

**Bobby** reminded everyone of the notices that went out regarding the availability of surplus equipment from Education and Workforce Commission. If anyone is interested they need to work with LPAA for the equipment.

Bobby also informed everyone that the CSSA will not be re-bid and all tier 1 contracts will be expiring October 4, 2009.

Fiscal Year 2009/10 IT-10 Budget Request Process is that OIT will meet with everyone individually to discuss their request and see if priorities/needs have changed based on the current recession/ budget cuts.

Reminder: Office of State Purchasing Memo 0904 regarding end-of-year procurement deadline went out recently letting everyone know that if you purchase hardware or software using FY08/09 money you must take delivery by June 30, 2009 or make preparation to have your 08/09 money carried over or have money in 09/10 available to pay for it.

The NTG Managed Hosted Services contract expires in August and OIT is preparing a re-bid. OIT is making one change to the re-bid process by adding a second hosting facility somewhere in north Louisiana.

The Microsoft Select Agreement expires this August and OIT is working with State Purchasing and Microsoft and expect to have a new agreement in place before the August expiration date.

For the first time Louisiana has been ranked in the top 25 digital states ranking number 21. You can find more information regarding the ranking on the OIT website.

There is a current proposal to abolish The Louisiana Technology Innovations Fund and Council. No funding has been appropriated in several years and there is only one project still in process with the original funding.

The State CIO is interested to know if any agency has a Green IT policy. The division has one but it's somewhat old and needs updating. If anyone has a policy please forward it to OIT for review.

### **Minutes of February 2009 Meeting:**

**Danny Ragan** presented the minutes from the March meeting. Mike Asoodeh made a motion to accept the minutes as presented. Jim Burgard seconded the motion. The motion passed and the March minutes will be posted on the CISD website.

### **Treasurer's Report:**

**David Dousay** distributed the financial report for March 2009 and summarized the month's transactions. A motion to accept the report was made by Cynthia Hadden and seconded by Jim Burgard. The motion passed. David also announced that he turned the books over to the CPA to prepare our non-profit status tax forms for last year's tax year.

### **Committee Reports:**

#### **Programs- (Raj Jindal)**

Raj was unable to attend but Greg gave an update. Next month's presentation will be by Steve Procopio from the Governor's office talking about LaTrac the state's portal. LaTrac contains

data from the states financial accounting system. Also Glenn Balentine of Civil Service will present the goals and objectives of updating the IT family positions.

**Conference- (Michael Carl)** – Michael sent out an email to the CISD listserv regarding the 2009 CISD Conference Planning. In the email Michael explained our commitments to the hotel for the conference and requested feedback from each agency regarding how many people they thought would attend the conference. So for 22 agencies and or higher education facilities have responded. Michael compared the number of people they sent last year to this year’s projection and the head count is down about 50 percent. This certainly will present some major challenges for the group. Following today’s CISD meeting will be a conference committee meeting and anyone interested or may have some great ideas to overcome these challenges are welcome to attend. There was lots of conversation regarding ideas to overcome our challenges but no decision was made.

**Technology- (Terry Clair)**

No report.

**Civil Service– (Doug Bryant & Dave Elder)**

Doug put together and circulated to the group all the changes for the last couple of months to the Civil Service Rules. His focus was on IT as much as possible. The documents included Changes to the Dual Career Ladder Program policies; the implementation of LA Careers online application system; the requirements for filling job vacancies; and the Civil Service Rules to be abolished. Glenn Balentine spearheaded these activities based on the efforts and communications from our Civil Service Committee. **(Thank you, Doug and Dave)**

Dave added from the last Civil Service meeting he attended that the conversation focused on the news article about collapsing positions and what that really meant. The group came to the conclusion that they needed Glenn who was not there to actually give them the facts about what they are trying to accomplish. Dave stated they would try to meet with Glenn Balentine prior to next months meeting to get clarification and a better understanding of the goals and objectives by collapsing positions.

**State Agency and Higher Education Updates-**

Dave Elder announced that the Department of Education was just awarded a grant for a longitudinal database in the amount of 4.1 million over a three year period.

**Old Business:**

No update

**New Business:**

No update

**Date and Location of Next Meeting:**

The next meeting will be held May 5<sup>th</sup>, 1:30pm at the LSU Ag Center.

**Meeting Adjourned:**

Lata Johnson made a motion to adjourn and seconded by Doug Bryant. The motion passed, the meeting adjourned at 3:30pm.