

**Minutes of the Monthly CISD Meeting
Louisiana Department of Revenue
Tuesday March 3, 2009**

Call to Order:

Greg Speyrer called the meeting to order at 1:30 p.m. and thanked everyone for last months great attendance for the audit presentation and suggested for a future meeting we may invite some agencies that have actually gone through the audit process to update us on their experience.

Member/Guest Sign-in and Introductions:

Members (18)

Dawson Andrews	PSC	Cynthia Hadden	LSU
Mike Asoodeh	SLU	Raj Jindal	WC
Lee Bairnsfather	LSUS	Danny Ragan	OFI
Devin Broome	ULS	Stacy Richardson	DEQ
Doug Bryant	DCRT	Michael Riley	DOJ
Jim Burgard	UNO	Jeya Selvaratnam	DPS
Michael Carl	LSU Ag. Center	Greg Speyrer	LCTCS
Gordon DeRouen	DOTD	Alice Thibodeaux	OSFA
David Dousay	WLF	Randy Walker	DOA-OIS

Guests (3)

Don Andries	DSS	Wanda Smith	DOA/OCS
Martha O'Hara	DOA/OIS		

Presentation:

Sylvia Vaught – ERP Project Director with the Division of Administration provided a presentation regarding the overall implementation timeline and major milestones for the Enterprise Resource Planning system which is SAP.

OIT Update: (Greg Speyrer/Randy Walker)

Greg announced per the letter sent out from CIO Edward Driesse the Department of Administration has reorganized. Randy Walker has been promoted to a new position of Chief Technology Officer. Randy announced the Office of Computing Services has been re-established as an entity separate from, but working closely with, the Office of Information Services and that Ms. Wanda Smith has been appointed the IT Director over OCS and that Ms. Martha O'Hara has been appointed the IT Director over OIS. Randy introduced Martha and Wanda and made a motion that they be appointed to the CISD membership in place of him. Cynthia Hadden seconded the motion. The motion passed

Congratulations to Randy, Martha, and Wanda on their new appointments...

Minutes of February 2009 Meeting:

Danny Ragan presented the minutes from the February meeting. David Dousay made a motion to accept the minutes as presented. Raj Jindal seconded the motion. The motion passed and the February minutes will be posted on the CISD website.

Treasurer's Report:

David Dousay distributed the financial report for February 2009 and summarized the month's transactions. A motion to accept the report was made by Danny Ragan and seconded by Doug Bryant. The motion passed. David also stated it was time for him to contact the CPA to do our books for the IRS Reports and ask if he could use Mr. Phil Gram who did the books last year. A motion to accept the use of Mr. Phil Gram for the CPA services was made by Devin Broome and seconded by Alice Thibodeaux. The motion passed.

Greg Speyrer reported it is time for the annual audit and indicated it's in the By-Laws that it is the responsibility of the Second Vice President to facilitate which is Devin Broome. Devin announced our two newest CISD members Martha O'Hara and Wanda Smith have volunteered (Not Shanghaied) to assist Devin in conducting the audit with David Dousay.

Committee Reports:

Programs- (Raj Jindal)

Raj indicated that the presenter for next months meeting was scheduled but Greg wasn't sure if it would be Steve Procopio talking about LaTrac the States portal which was a top priority by Governor Jindal who is a strong advocate for transparent government. LaTrac contains data from the State's Financial Accounting System. Or Lee Bairnsfather, Assistant Vice President for Information Technology, LSU Health System to talk about the Electronic Health Record for Louisiana initiative.

Conference- (Michael Carl) – Mike received the hotel contracts today for this year and next via Lata Johnson who is unable to attend today's meeting. Mike distributed the contracts via email to the conference committee for review. Mike also indicated the conference committee would be visiting the hotel to see what might have changed since their renovations and will report back to the group. For the 2010 conference the hotel is proposing October 3 – 5 dates. The EduCause conference is the next week and some of the higher Ed members will be attending that conference. Other weekends have conflicts with the hotel.

Technology- (Terry Clair)

No report.

Civil Service– (Doug Bryant & Dave Elder)

No report

State Agency and Higher Education Updates-

No report

Old Business:

No update

New Business:

Mike Asoodeh, SLU wanted to make the conference committee aware that during budget cuts Southeastern cut all travel and training money and the only way someone will be able to attend a conference is if they are presenting a paper or it's essential to their position. He stated that other Higher Ed and State agencies may have done the same.

Cynthia Hadden, LSU reported their situation was very similar to Mike's. Unless you are chairing or presenting, chances are there will be no money for attending conferences.

Devin Broome suggested that maybe we be more proactive this year in talking to agency heads to encourage them to attend the CISD conference. He also suggested the maybe a letter from the President of CISD and or the conference committee could be drafted and sent out to get the agencies thinking about our conference.

Greg and Jeya Selvaratnam from DPS suggested for a future meeting to have Peter Main from GOHSEP attend and discuss the requirements for IT volunteers from various agencies during hurricanes and other disaster situations.

Devin Broome mentioned there were Higher Ed folks in Washington working on Best Practices to be imposed on them regarding financial aid and they also slipped in peer-to-peer networking. What may come out of this is holding institutions responsible for students who are downloading illegal music. The concerns are if the best practices group feel that the institution is not handling the illegal downloading appropriately they can cut financial aid. There are also concerns that the music companies could sue the institution and not the student.

Raj Jindal reported that they had been working with IBM for a full year to integrate their Call Center with their IVR providing additional functionality to better prepare them for hurricane season and everyday customer service. She is very pleased and excited to announce they will go live in two weeks.

Mike Asoodeh reported they have increased their pilot from thirty to forty people to about two hundred including faculty and staff with Google Gmail accounts. Mike will share the results of that pilot with the group. Greg Speyrer added that LTCTS had a pilot for about a year and now were going to roll it out to about 20,000 students including faculty and staff.

Date and Location of Next Meeting:

The next meeting will be held April 7th, 1:30pm at Department of Public Safety

Meeting Adjourned:

Doug Bryant made a motion to adjourn and seconded by Devin Broome. The motion passed, the meeting adjourned at 2:50pm.